



HISTORIC DOWNTOWN CORYDON FACADE IMPROVEMENT PROGRAM 2018

This program was created by Main Street Corydon, with funding from the Harrison County Community Foundation in 2015, to provide an incentive for building owners and tenants in historic downtown Corydon to beautify the facades of their buildings before the state's bicentennial. The program has made such a difference that it is continuing beyond the Bicentennial year, thanks to the Town of Corydon's grant of CEDIT funds to Main Street Corydon, and generous gifts from the Corydon Capital Preservation Alliance.

Here are key points about this grant program:

Funds available for work completed from December 31, 2017 - December 31, 2018

Maximum per Project: Up to 50% of total project cost, not to exceed \$10,000.

Payment Method: Reimbursement of expenses to property owner or tenant, with submission of paid receipts for materials/labor, following completion of project and approval by Main Street Corydon Design Committee and Board.

Uses of funds: For any improvements made to enhance the exterior façade of a building in the historic downtown business district as defined by these boundaries: High Street (northern boundary), Water Street (western boundary), Poplar Street (southern boundary), Mulberry Street (eastern boundary). Properties beyond this border will be considered on a case-by-case basis.

Completion of project: Projects cannot begin until the grant commitment is made by the Main Street Corydon board of directors. All improvements must be completed by December 31, 2018, or the funding commitment will expire.

Application process: Applications are available online at mainstreetcorydon.org, and must be returned to Angel Frizzell, Main Street Corydon, 111 West Walnut Street, Corydon, IN 47112 by the 10th day of the month.

1. Completed applications will be evaluated by the Design Committee of Main Street Corydon and recommended to the Board of Directors for approval at its monthly meetings.
2. Main Street Corydon will send a grant letter following the board approval of the grant.
3. Following receipt of the grant letter, you will need to go to Corydon Historic Preservation Commission for Certificate of Appropriateness, prior to beginning work. The Commission meets on the first Tuesday of each month. Call the Town of Corydon to get on the agenda: 812-738-3958.
4. If your property is in the flood plain and the value of your work exceeds 50% of the assessed value of the property, you will also need approval of the Corydon Board of Zoning Appeals, which meets the first Monday of each month. Call the Town of Corydon to get on the agenda: 812-738-3958 (Note: Variances must be advertised, so you will need to call town hall by the 10th of the month preceding the month of the meeting).

Evaluation process: Applications will be evaluated by the Main Street Design Committee based upon:

- Need for improvement (based upon façade evaluation conducted by Main Street Design Committee): 50%
- Project's adherence to Main Street Architectural Guidelines (available online at mainstreetcorydon.org): 50%

Questions? Please call Catherine Turcotte, Main Street Corydon, 812-738-0120.

Property to be improved: _____

Funding requested for (check all that apply):



- Repair to exterior facades
- Cleaning of exterior facades
- Exterior painting (please note that we require one base coat and at least two finish coats of marine grade paint in high gloss for Downtown Corydon buildings)
- Repairing, replacing and/or adding cornices, entrances, doors, windows, decorative detail lighting, awnings, window boxes or other beautification project
- Sign removal, repair or replacement

Applicant Name _____

Applicant Address _____

Applicant Phone _____ Applicant email _____

Do you own or lease the property? own lease _____ (term of lease)

Property Owner Name (if different from applicant) _____

Property Owner Phone _____ Property owner email _____

Age of property (approx.) _____

Is the first floor of the building to be improved currently occupied? yes no

Name of Business: _____

Type of Business: Retail Restaurant Service Professional

Number of employees _____ Telephone _____

Is the second floor of the building to be improved currently occupied? yes no

Total cost of façade project _____

Amount of grant request _____

Anticipated timeline for completion of project _____

Is this property listed on the National Register of Historic Places (either individually or as a contributing building in the National Register District?) yes no unsure

APPLICATION CHECKLIST (please read and check that each item is complete)

General



- Application due by 10th of month to Main Street Corydon, 111 West Walnut Street.
- Photograph of existing condition of property
- Project plans and specifications of proposed improvements, including all materials and colors
- Written permission of property owner (if tenant)
- Work will not begin until grant is approved and will be completed within six months and by December 31, 2017
- Building must be commercial or mixed use
- Taxes on the property are current
- Property has not been condemned, in receivership or in litigation
- All code violations must be remedied as a part of the project, if applicable. Applicant will submit to Fire & Safety Inspection.
- Building owner or tenant will obtain required permits prior to beginning work (Town of Corydon and County Planning and Zoning)
- Provide five-year maintenance plan for building improvements
- Project adheres to the Corydon Historic Preservation Commission and Main Street Corydon Architectural Guidelines (please contact Main Street Corydon Executive Director Angel Frizzell for clarification, if needed: 812-738-0120)

Painting

- Provide paint samples and note where each color will be used
- Note which color will be body color and which will be accent colors
- Submit two written estimates

Repairing, replacing and/or adding cornices, entrances, doors, windows, decorative detail lighting and awnings

- Provide a color sample



- Include specifications as to size (height, width, depth)
 - Note how and where it will be located on the building
 - Submit written verification that design and size comply with town sign ordinance
 - Submit two written estimates
1. I understand that I am responsible for the maintenance of the design improvements described here for a period of five (5) years from the date of the project completion or until such time as the building is sold. I understand that the full award is repayable to Main Street Corydon if ownership of the building has been transferred within one year from the award date. This included rent to own contracts. Monies repaid shall be returned to the Facade Improvement Program.
 2. I understand the improvement grant must be used for the project described in this application and that Main Street Corydon’s Design Committee and Board of Directors must review the application and approve it prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.
 3. I understand that I must check with the Town of Corydon Planning and Zoning Department and County Plan Commission to make sure I have all of the needed permits and approval for the work being done to the property/building. I also understand that I must submit to a fire and safety inspection of building.
 4. I acknowledge that Main Street Corydon is obligated only to administer the grant procedures and is not liable to the applicant, owner or their parties for any obligations or claims of any nature growing out of, arising out of or otherwise related to the project or application undertaken by the applicant and/or owner.
 5. I, the undersigned, also acknowledge that I have not, nor has any other member, representative, or agent of the firm, company, corporation or partnership entered into any combination, collusion or agreement with any person relative to the price to be bid. I further state that no person or persons, firms, or corporation has, have, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such bid.

Applicant’s signature _____ Date _____

Property Owner signature _____ Date _____
(if different from above)



FOR MAIN STREET CORYDON USE ONLY

APPLICATION PROCESS

Design Committee:

Application approved and recommended to board: _____ date & initial

Board of Directors:

Application approved: _____ date & Initial

Executive Director:

Applicant grant award letter delivered: _____ date & initial

POST-IMPROVEMENTS/PAYMENT PROCESS

Design Committee:

Project inspected _____ date & initial

Project inspected _____ date & initial (if second inspection necessary)

Project complete and approved for payment _____ date & initial

Design Committee Chair _____ date & initial

Executive Director:

Grant payment request to HCCF _____ date & initial
(copy: Main Street Corydon Design Committee Chair, Board President and Vice President)

Funds issued _____ date & initial